COUNTY OF LOUISA

MEMORANDUM

TO: The Honorable Members of the Board of Supervisors

FROM: Sam Massie, Purchasing Officer
Andy Wade, Economic Development Director

CC: Christian Goodwin, County Administrator

DATE: October 23, 2026

RE: A Resolution to Approve and Award a Contract for Maintenance, Repair and Overhaul Services for the Louisa County Airport

I. Background:

a. Project Description

Louisa County (County) is seeking proposals from qualified vendors to provide preventative maintenance, repair and overhaul ("MRO") services for aircraft located at the Louisa County Airport.

b. Need

Having a maintenance, repair and overhaul mechanic located at the Louisa County Airport will provide needed maintenance and inspection services for the owner-operators at the airport.

d. Invitation for Bid

On September 23, 2026, the County issued a Request for Proposals inviting qualified vendors to submit proposals for providing preventative maintenance, repair and overhaul ("MRO") services for aircraft located at the Louisa County Airport.

II. Current Situation:

a. Proposals

One (1) proposal was received by the closing date of October 13, 2026.

- Aeromechanician

b. Selected Firms

After careful consideration, the selection committee determined that Aeromechanician would be the most qualified vendor to meet the needs of the County.

c. Justification

Michael has been performing these services privately for sixty customers, ten or more of which are already at the Louisa County Airport.

d. Prices

	Aeromechanician
Regular Hours	$110.00 / hr
Overtime Hours	$150.00 / hr
Materials Mark-up	15%

III. Recommendation

The recommendation is for the Board of Supervisors to approve and award the contract for Maintenance, Repair and Overhaul Services for the Louisa County Airport with Aeromechanician for a period beginning November 3, 2026 until November 2, 2027 with two options to renew.